

Wood County Board of Developmental Disabilities

POLICY

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Person Responsible: Human Resources Coordinator
Subject: Employee Assistance Program (EAP)
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Approvals/Date:
Boentman 12/11/17 [Signature] 12/11/17
Superintendent, WCBDD Date Board President, WCBDD Date

An employee, their spouse, child, or parent may at their discretion choose to participate in a confidential assessment and referral program that will assist them with numerous personal problems such as marital and family problems, parenting challenges, financial difficulties, alcohol and other addictions, work stress, depression, aging parent concerns, etc.

A supervisor may also suggest counseling services for an employee who is experiencing difficulty in meeting their job expectations.

All information shared with an employee assistance counselor remains confidential and is not relayed to the employer. Counseling services are intended to assist employees and their family members in sorting out their problems and helping to identify alternative solutions to deal with those concerns.

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