

Wood County Board of Developmental Disabilities

PROCEDURE

Procedure #: 02-ALL-ALL-0895

Effective Date: 10-16-2020

Person Responsible: Director of Health Supports and Provider Relations

Subject: Provider Relations Emergency Response

Last Revision:

Approvals/Date:

Brent Bauer 11-6-20
Superintendent Date

Jonathan 10/30/2020
Department Director Date

The following definitions will apply:

Board – Wood County Board of Developmental Disabilities

Providers– Any Ohio Department of Developmental Disabilities (ODODD) certified Provider of Home and Community Based Services (HCBS) and Intermediate Care Facilities (ICF) serving eligible individuals in Wood County.

DSP – Direct Support Professional

1. The Wood County Board of Developmental Disabilities (WCBDD) will assist Providers who are impacted by an emergency within Wood County including but not limited to fire, flood, tornado and pandemic illness in the following ways:
 - a. The WCBDD will collaborate situational responses with the appropriate regulatory/governing agencies depending on the situation. Those agencies include but are not limited to Office of the Governor of Ohio, Ohio Department of Developmental Disabilities, Ohio Department of Health, Wood County Health Department, Wood County Emergency Management, and Local Police, Fire and EMS.
 - b. The WCBDD will maintain a list of Independent and agency providers who are willing to respond to the staffing needs of impacted providers. This list will be updated annually (January) of every year. As new agency and independent providers begin services in Wood County, they will be queried as to their willingness to be added to this list.
 - c. Upon notification to the WCBDD of an emergency impacting a provider within Wood County, a Provider Relations representative will contact the impacted provider(s) to identify any assistance the Board can offer.
 - d. If the emergency situation is identified as lasting longer than one month, the WCBDD will designate a Provider Liaison to be available by phone 24/7. The length of this liaison access is at the discretion of the Director of Health Supports and Provider Relations.
 - e. The WCBDD will maintain a small inventory of a variety of Personal Protective Equipment (PPE) and surface cleaning supplies to distribute to the provider based on the immediate situational need.
 - f. The WCBDD will maintain a written Respiratory Protection Plan to guide the use of PPE in the event the situation would necessitate the need for respiratory protection.
 - g. The WCBDD will offer N95 respirator fit testing for provider staff in the event the situation requires the use of N95 respirators.
 - h. The WCBDD will maintain and distribute a list of County Agencies available to assist the emotional and physical needs of the DSP's impacted by the emergency event.

References: WCBDD Respiratory Protection Plan

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