

Wood County Board of Developmental Disabilities

PROCEDURE

Procedure #: 02-ALL-ALL-0904 (CR)
Effective Date: 06/15/2022
Person Responsible: Health Supports Coordinator

Subject: Technology First
Last Revision:

Approvals/Date: Brent Olson 7/1/22
Superintendent, WCBDD Date

Joseph Hayward 6/29/22
Department Director Date

The following definitions will apply:

Occupational Therapy (OT) - The practice of occupational therapy (OT) means the therapeutic use of occupations, including everyday life activities with individuals, groups, populations, or organizations to support participation, performance, and function in roles and situations in home, school, workplace, community, and other settings. Occupational therapy services are provided for habilitation, rehabilitation and the promotion of health and wellness to those who have or are at risk for developing an illness, injury, disease, disorder, condition, impairment, disability, activity limitation, or participation restriction. Occupational therapy addresses the physical, cognitive, psychosocial, sensory-perceptual, and other aspects of performance in a variety of contexts and environments to support engagement in occupations that affect physical and mental health, well-being, and quality of life.

Occupational Therapy Practitioner (OTP) - A licensed occupational therapist (OT/L) or occupational therapy assistant (OTAL).

Assistive Technology Professional (ATP) - A certified professional who has demonstrated competence in analyzing the needs of individuals with disabilities, assisting in the selection of appropriate assistive technology for the individuals' needs, and providing training in the use of the selected devices.

Assistive Technology (AT) - means an interactive electronic item, device, product system, or engineered solution, whether acquired commercially, modified, or customized, that addresses an individual's needs and outcomes identified in the individual service plan and that is for the direct benefit of the individual in maintaining or improving independence, functional capabilities, vocational skills, community involvement, or physical skills (OAC 5123-9-12).

Technology Solution - any product, device, equipment, or service used to maintain, increase, or improve the functional capabilities of an individual with developmental disabilities and that is deployed in accordance with applicable federal, state, and local rules and regulation (ORC 5123-2-01).

1. SSA submits OT Request Form 03-ALL-ALL-0969 obtained from the link "Online HSPR Request" found on the Intranet: <http://74.219.80.243/HealthSupportsProviderRelations/HealthSupportsProviderRelationsRequestForm.aspx?T=DS>.
2. The Health Supports Coordinator will review the request and assign it to an OTP or ATP.
3. The assigned staff will then complete an Assistive Technology (AT) Assessment including file review, data gathering, interview, and functional observation as applicable.
4. The assigned staff will collaborate with the Health Supports Coordinator and the individual's team to generate recommendations. Recommendations may include trialing a technology solution from the WCBDD loan closet or other lending programs, touring or trialing the TwinTech model home (02-ALL-ALL-0888), the purchase of a technology solution, the submission of a Provider Search, or the completion of further assessment.
5. The OTP or ATP will complete the appropriate documentation and upload it to the individual's Intellinetics file. Documentation completed by an OTA will be co-signed by the supervising OT.
6. The OTP or ATP will attend any team meetings as needed, including the Individual Support Plan (ISP) meeting, to present assessment results and recommendations.
7. Once a technology solution is decided upon, the OTP or ATP will work with the individual's team to complete an Assistive Technology Integration Plan (ATIP) (03-ALL-ALL-1038). This information will be used to ensure the technology solution is interwoven within the individual's ISP and is implemented and monitored as intended.
8. The Health Supports Coordinator will maintain a tracking system to monitor AT requests received, AT assessments completed, technology solutions recommended, and technology solutions implemented.
9. Ongoing monitoring will take place to ensure the technology solution continues to meet the needs of the individual. Modifications to the ATIP will take place as needed.

References: ORC 5123-2-01
OAC 5123-9-12

Policies: 01-ALL-ALL-0230

Procedures: 02-ALL-ALL-0888

Forms: 03-ALL-ALL -0969

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