

Wood County Board Developmental Disabilities

PROCEDURE

Procedure #: 02-ALL-ALL-0603 (EFM) **Subject:** Machinery, Equipment and Training for all Wood County Board of DD Facilities and Programs

Effective Date: 08-19-94 **Last Revision:** 04-19-2023

Person Responsible: Maintenance/Custodial Supervisor

Approvals/Date: Brent C Boen 4/29/23
 Superintendent, WCBDD Date Department Director Date

- | |
|---|
| 1. The employer shall direct supervisors to inspect all machinery and equipment that they use or are responsible and evaluate the need for safety and training and implement needed training. |
| 2. When new machinery or equipment are purchased they will be inspected and evaluated by the Maintenance Department/Vehicle Maintenance designee as to safety and training required before the machinery and equipment are put in service. Attendance shall be properly documented. |
| 3. All machines or equipment, fixed or portable, shall include operating safeguards and will comply with 29 CFR CH.XVII 1910.211 - 1910.247 OSHA Standards and 5123:2-1-02. |
| 4. Periodic inspections of machines or equipment shall be conducted semi-annually by the Maintenance Department designee as needed for safety needs and training. |

References: OSHA Standards 29 CFR CH.XVII 1910.211 - 1910.247
 Applicable OSHA Standards as required by the Division of Safety and Hygiene, Bureau of Workers Compensation

tar\procedure\efm0603