

Wood County Board Developmental Disabilities

PROCEDURE

Procedure #: 02-ALL-ALL-0700 (EFM) Subject: Wood Lane DAB Gymnasium Rental
Effective Date: 12-15-08 Last Revision: 11-04-2024
Person Responsible: Communications & Community Engagement Specialist
Approvals/Date: Brent C. Ban 11/20/24 A. B. Hoff 11/21/24
Superintendent, WCBDD Date Department Director/Coordinator Date

- The Board approved the utilization of the Wood Lane Dolores A. Black Gymnasium with the following terms and conditions:
1. The Recreation/Wellness Manager will coordinate usage of the DAB Gymnasium.
 2. If Gymnasium is available for usage, the Recreation/Wellness Manager will generate a rental agreement 03-ALL-ALL-0657.
 3. Renters will have access only to the reserved facility space and only at the times specified in the rental agreement.
 4. WCBDD reserves the right to refuse any rental request for activities it believes would be damaging to the facility. The facility must be used for the activity for which it is being rented.
 5. The activity must be under competent adult supervision/leadership.
 6. The renter is financially responsible for any damage to the facility resulting from the activity stated in rental agreement.
 7. The only balls that will be brought into the facility will be indoor basketballs or volleyballs. No hardballs allowed.
 8. Only non-marking gym shoes must be worn on the gym floor – no cleats, spikes or dress shoes allowed.
 9. No food or drink other than water may be brought into the facility.
 10. The Wood Lane DAB Gymnasium Rental Rate is \$40.00 per hour.
 11. Agreement and payment will be sent or delivered to WCBDD Building C, Attention: Recreation/Wellness Manager.

Form: 03-ALL-ALL 0657

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