

Wood County Board of Developmental Disabilities

PROCEDURE

Procedure #: 02-ALL-ALL-0663 (SS)
Effective Date: 11-01-03
Person Responsible: Director Service & Support Administration

Subject: Monitoring of Court Orders
Last Revision: 12-12-17

Approvals/Date: Brent Jensen 12/19/17
Superintendent, WCBDD Date

Claude R. Kelp 12/18/17
Department Director Date

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| 1. The assigned Service Coordinator shall receive notice of all persons served of the individual's class action member status, as appropriate. |
| 2. Compliance with class action suits shall be monitored in accordance with the Court Order. |
| 3. In the event that a person receiving services is required by Court Order to comply with service recommendations, the Service Coordinator shall maintain records of service and provide reports to the Court as requested. |
| 4. The person receiving services shall be informed of any reports required by the Court as per the Court Order. |

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