

Wood County Board of Developmental Disabilities

PROCEDURE

Procedure #: 02-ALL-ALL-0661 (VH) Subject: Authorized Passengers
Effective Date: 10-01-03 Last Revision: 06/07/2021
Person Responsible: Health & Safety Coordinator

Approvals/Date: Brent Larson 6-7-21 _____
Superintendent, WCBDD Date Department Director Date

1. Authorized passengers in Board-owned or personal vehicles operated by WCBDD staff include: school age students, individuals receiving County Board services, paid staff as vehicle aides, Board employees, teachers, chaperones, individuals being considered for services, approved volunteers, and personal medical staff.
2. Parents / guardians of persons receiving services may be transported if:
 - Parent / guardian is participating in board approved program for the individual receiving services;
 - Parent / guardian needs to assist / accompany the individual for a medical or behavioral need, or other reason (e.g.: attending an OT/PT assessment; meeting with staff).
3. All students receiving school services at Wood Lane School will be transported in a yellow school bus or a properly marked School Transportation vehicle operated by an ODE certified driver. This includes transportation for:
 - Regular routes to and from school;
 - All school related field trips;
 - Any IEP designated service that is provided at a location other than Wood Lane School
4. Authorized passengers for Special Olympics transportation provided by WCBDD staff include: Special Olympic athletes Age 8 or older, coaches, approved volunteers, and chaperones.

References: OAC 3301:83-07

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