

Wood County Board of Developmental Disabilities

PROCEDURE

Procedure #: 02-ALL-ALL-0607 (VH)
Effective Date: 03-01-01
Person Responsible: Health and Safety Coordinator

Subject: Vehicle Inspections
Last Revision: 12-19-17

Approvals/Date: Brent Bowen 1-4-18 _____
Superintendent, WCBDD Date Department Director Date

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| 1. Annual inspections will be conducted on every school bus in accordance with Ohio Revised Code (ORC) 4511.761 and the Ohio Department of Education (ODE) Rule 3301-83-11. |
| 2. Inspections for all other fleet vehicles, specifically those transporting consumers, shall be done at least annually. A written record of these inspections shall be maintained in the Vehicle Maintenance Office, according to ORC and board policy for records retention. |
| 3. Daily pre-trip inspections for school buses shall be completed by the driver prior to transporting passengers in accordance with OAC 3301:83-10, OAC 5123:2-1-03 and OAC 5123:2-9-18. |
| 4. All other Board vehicles will be inspected by the driver prior to operating the vehicle in accordance with OAC 5123:2-1-03 and OAC 5123:2-9-18. |

References: OAC 3301:83-11
OAC 5123:2-1-03
OAC 5123:2-9-18
ORC 4511.761

Procedures: 02-ALL-ALL-0306 (VH)

Forms: 03-ALL-ALL-0687
03-ALL-ALL-0327
03-ALL-ALL-0098

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