

Wood County Board of Developmental Disabilities
PROCEDURE

Procedure #: 02-WLS-ALL-0890 Subject:: Food Service Code of Conduct-
Conflict of Interest
Effective Date: 12/16/19 Last Revision:
Person Responsible: Lorraine Flick, Director of Children's Services

Approvals/Date: Brentson 12-18-19 Lorraine Flick 12.18.19
Superintendent, WCBMR/DD Date Department Director Date

These guidelines apply to all District employees, officers and agents, including members of the board.
These guidelines are not intended to be all inclusive, nor to substitute for good judgment on the part of all employees, officers and agents.

1. No employee, officer or agent shall engage in or have a financial or other interest, directly or indirectly, in any activity that conflicts or raises a reasonable question of conflict with his/her duties and responsibilities in the school system.
2. Employees, officers and agents cannot participate in the selection, award, or administration of a contract supported by a Federal grant/award if she/he has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer or agent, any member of his/her immediate family, his/her partner, or an organization which employs or is about to employ any of the parties described in this section, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.
3. Employees, officers and agents cannot solicit or accept gratuities, favors, or anything of monetary value from contractors or parties to subcontractors.
4. Employees, officers and agents found to be in violation of this conflict of interest policy will be subject to disciplinary action up to and including termination, as permitted by applicable Board Policy.

References: USDA/ODE Guidance for Food Service Procurement
01-WLS-ALL-0216
02-WLS-ALL-0889

Forms:

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