

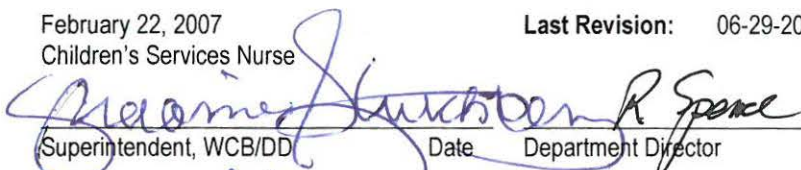
Wood County Board Developmental Disabilities

PROCEDURE

Procedure #: 02-WLS-ALL-0698(MD) Subject: Student Illness and Injury

Effective Date: February 22, 2007 Last Revision: 06-29-2012

Person Responsible: Children's Services Nurse

Approvals/Date:  6/12
Superintendent, WCB/DD Date Department Director Date

PROCEDURE

Definitions:

Acute – Characterized by sudden onset, sharp rise and short course.

Major – Serious, involving grave risk to maintenance of life.

Minor/Mild – Of lesser degree of importance or threat such as a student who is experiencing minor common cold symptoms, but who is not exhibiting any of the symptoms specified in paragraph II A or a student who does not feel well enough to participate in activities, but who is not exhibiting any of the symptoms specified in paragraph II A.

Illness – Condition marked by pronounced deviation from normal health state. Physical state causing inability to perform usual function or health status with potential for placing others at risk of transmission.

I. Illness/injury.

A. In case of illness/injury minor/mild.

1. Initiate first aid as needed.
2. Contact nurse/supervisor as needed.
3. Monitor student.
4. Notify parents (via phone and/or letter)
5. Send home if necessary.
6. Document on UIR or Seizure Observation/First Aid Treatment Record and file in clinic log.

B. In case of acute/major illness/injury

1. Initiate first aid.
2. Call code red team/nurse/supervisor.
3. Call 911 as needed.
4. Monitor student and continue first aid.
5. Notify parents via phone.
6. If transported to a hospital send a staff person with ambulance to stay with student until parent arrives.
7. Document on UIR or Seizure Observation/First Aid Treatment Record and file in clinic log.

C. First aid kits/supplies are located in clinic, gym, cafeteria, pool and buses and are stocked monthly.

II. Communicable disease.

A. The following precautions shall be taken for students suspected of having a communicable disease:

1. The program shall immediately notify the parent or guardian of the student's condition when a student has been observed with signs or symptoms of illness.
2. A student with any of the following signs or symptoms of illness shall be immediately isolated and discharged to his parent or guardian.
 - a. Diarrhea excessive;
 - b. Severe coughing, causing the student to become red or blue in the face or to make a whooping sound;
 - c. Difficult or rapid breathing;
 - d. Yellowish skin or eyes;
 - e. Weeping Conjunctivitis;
 - f. Temperature above one hundred degrees.
 - g. Untreated infected skin patch(es);
 - h. Unusually dark urine and or grey or white stool; or
 - i. Stiff neck;
 - j. Evidence of untreated lice, scabies, or other parasitic infestation.
3. A student with any of the following signs or symptoms of illness shall be immediately isolated from other students. Decisions regarding whether the student should be discharged immediately or at some other time during the day shall be determined by the nurse/supervisor and the parent or guardian. The student, while isolated at the school, shall be carefully watched for symptoms listed in paragraph IIA as well as the following:

- a. Unusual spots or rashes;
 - b. Sore throat or difficulty in swallowing;
 - c. Vomiting;
4. School shall follow the department of health "child day care communicable disease chart" for appropriate management of suspected illness.
5. A student isolated due to suspected communicable disease shall be:
- a. Cared for in a room or portion of a room not being used with other students;
 - b. Within sight and hearing of an adult at all times. No student shall ever be left alone or unsupervised;
 - c. Made comfortable and provided with a cot. All linens and blankets used by the ill student shall be laundered before being used by another student. After use, the cots shall be disinfected with an appropriate germicidal agent, or, if soiled with blood, feces, vomit or other body fluids, the cots shall be cleaned with soap and water and then disinfected with an appropriate germicidal agent;
 - d. Observed carefully for worsening condition; and
 - e. Discharged to parent, guardian, or person designated by the parent or guardian as soon as practical.

III. Notification

- A. Parents will be notified (via phone) and responsible for picking up their child when requested within a reasonable time frame.
 1. If parents are unavailable alternate emergency contacts are listed on the Emergency Information Form.
 2. In rare circumstances students may be transported by bus.
- B. Parents will be notified of exposure to diagnosed communicable disease by the "Health Alert" form #03-WLS-ALL-0656.
- C. Parents are to notify the school and transportation when their child will be absent and reason for absence.

IV. Return to School

- A. Students symptoms must be abated, explained, or lessened in severity before they can return to school.
 1. No fever for 24 hours.
 2. On antibiotics for 24 hours.
- B. Medical information is required from a parent or physician for students who have missed three (3) or more days or for any hospital admission.

Forms: 03-ALL-ALL-0019
03-ALL-ALL-0302
03-WLS-ALL-0656

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