

Wood County Board of Developmental Disabilities

PROCEDURE

Procedure #: 03-WLS-ALL-0234 (SF) Subject: Hazardous/Caustic Cleaning

Effective Date: February, 1989

Last Revision: 06-29-2012

Person Responsible: Director of Children' Services

Approvals/Date:

Melanie Struchben *R. Spence* *6/12*
Superintendent, WCBDD Date Department Director Date
6/26/12

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The following definitions will apply:

Hazardous - Exposing one to risk, source of danger

Caustic - Capable of destroying by chemical action

1. Absolutely no hazardous/caustic cleaning materials are to be kept in the classroom accessible to students. Should it be necessary to use materials such as Lysol, spay disinfectant, Ajax, etc. you must secure these items from a locked storage area. They must be stored at all times in locked cabinet (top shelf of closet in room).
2. All cleaning materials used in the classrooms must be left in the original container with the original label and have a Material Safety Data Sheet (MSDS) on file.

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